

MAGDALENE COLLEGE AMALGAMATION CLUB

CONSTITUTION

Name

1. The Club shall be known as the Magdalene College Amalgamation Club.

Membership

2. The Senior Treasurer and all members of the College *in statu pupillari* (as defined by Statute K, paragraph 3(h) of the Statutes of the University (1974), p.94,) shall be members of the Club. They are referred to in this Constitution as 'Members'.

Function

3. There shall be a Committee of the Club, constituted in accordance with paragraph 4, whose function shall be to allocate Amalgamation Club funds, that is, those which are paid by Members, or by Local Education Authorities on their behalf, for the extra-curricular activities of Members, and any other sources which may be made available to them. These funds shall be allocated by the Committee at their discretion to those extra-curricular activities of societies, clubs and other College organisations which claim a proportion of them.

Composition of the Committee

4. The Committee shall be a partly elected and partly appointed body. It shall comprise ten Members and a Senior Treasurer who shall be a member of the Governing Body appointed by that body after consultation with the Committee.
5. The junior members of the Committee shall be:
 - (a) The President of the Junior Common Room (JCR) (in a non-voting capacity);
 - (b) The President of the Middle Common Room (MCR) (in a non-voting capacity);
 - (c) The Captain (or, as an alternate member, the Treasurer) of the Boat Club (in a non-voting capacity);
 - (d) A representative of the Field sports (in a non-voting capacity) to be appointed by the Captains of the major Field Sports, namely, rugby, soccer, hockey, cricket, tennis and netball. In the event of those Captains being unable to agree, the representative shall be appointed by the Senior Treasurer.
 - (e) A representative of the non-sporting interests within the College (in a non-voting capacity), in particular music and drama, to be appointed by the Senior Treasurer after consultation with the representatives of the interests concerned.
 - (f) Three members elected by the JCR and two members elected by the MCR.
6. The Presidents of the JCR and MCR shall be entitled to invite their respective Secretaries or Treasurers to attend meetings of the Committee as observers.

Elections

7. The election of the five elected members provided for by paragraph 5(f) shall be held during the Michaelmas term under the supervision of the JCR Committee. All Members shall have one vote each, and any such member shall be eligible to stand for election unless he or she is already entitled to a place on the Committee under any of sub-paragraphs (a) to (e) of paragraph 5.

8. Election shall be by the system of single transferable vote and, subject to paragraph 5(f), the three candidates elected by the JCR with the highest number of votes, and the two candidates elected by the MCR with the highest number of votes, shall be deemed to have been elected. The election is to be conducted, so far as practicable, in accordance with the electoral procedure in paragraph 6 of the JCR Constitution and with the guidance given to the JCR by the Governing Body on 1st May 2003 as to the way in which their elections are to be conducted.

Voting in the Committee

9. Each voting member shall have one vote on the Committee, and any resolution of the Committee shall be passed by a simple majority of votes cast. In the case of an equal division of votes the Senior Treasurer shall have a second and casting vote.

10. The President of the JCR or of the MCR may once in any term require the postponement of any resolution for one week or until the next meeting of the Committee, whichever is the later, during which time he or she may propose the holding of an extraordinary open meeting in accordance with paragraph 27.

Secretary

11. The Secretary shall be elected by the members of the Committee from the Magdalene student body, in accordance with paragraphs 9 and 10.

12. The Secretary shall be responsible for calling all the meetings at a time convenient to at least a quorum of the Committee as defined by paragraph 22. He or she shall keep minutes of all meetings, and provide copies to interested parties on request. In addition he or she shall perform all functions that the Committee instruct him or her to carry out. Should he or she fail to act in accordance with the wishes of the Committee, he or she may be replaced by resolutions in accordance with paragraphs 9, 10 and 11.

Procedure and meetings of the Committee

13. The Committee shall meet in Michaelmas Term for an information meeting and subsequently as often as necessary for the allocation of available funds and any other competent business.

14. The Senior Treasurer shall inform all members of the College of their right to apply to the Committee, by not later than the division of the Michaelmas Term, for financial assistance for extra-curricular activities.

15. Before the first meeting of the Committee each year the Senior Treasurer shall call for provisional estimates of financial requirements, and shall draw up a provisional account of estimates
16. A representative of a club or society, or an individual, who puts forward a request for money may be required by the Committee to justify it either in writing or in person.
17. Following the approval of the Committee, the Senior Treasurer shall immediately make such distribution of funds as is required by the approved estimates.
18. If the Committee have any unallocated funds remaining after they have met all approved claims submitted under paragraphs 14 and 15, they shall before the end of the Full Lent Term send a circular letter to all junior members of the College calling for additional or supplementary claims. Paragraph 16 shall apply to any such claim.
19. Final accounts for the preceding year shall be presented by the Senior Treasurer to the Committee at their first meeting.
20. Any funds which have not been collected after a period of twelve months shall be deemed to be forfeited to the funds of the Committee, and the approval in respect of them to have been rescinded.

Quorum

21. The quorum at any open meeting shall be the Senior Treasurer and 30 Members.
22. The quorum at any meeting of the Committee shall be the Senior Treasurer (who shall act as Chairman) and six Members, who shall include not fewer than four of the five elected members of the Committee.

Resignation

23. Should an appointed member resign, the Committee shall co-opt a replacement.
24. Should an elected member resign, a by-election shall be held in accordance with the procedure in paragraphs 7 and 8.
25. Should the Senior Treasurer resign the Governing Body shall be invited to appoint a replacement after consultation with the Committee, as in paragraph 4.

Extraordinary meetings

26. An extraordinary meeting of the Committee shall be called by the Secretary, in accordance with paragraph 12, within seven days of the receipt by him or her of a request to do so from not fewer than four members of the Committee or from the Senior Treasurer. Any member of the Committee who without good cause fails to attend an extraordinary meeting and thereby renders it inquorate shall be deemed to have resigned.

27. An extraordinary open meeting of Members shall be called by the Secretary within seven days of his or her receiving a petition requesting such a meeting that has been signed by no fewer than 30 Members.

28. The Committee may not pass any resolution that is, or may be, prejudicial to the business to be taken at an extraordinary meeting of the Committee or an extraordinary open meeting while any such meeting is pending.

Vote of censure

29. If a motion of censure is carried at an open meeting by a majority of the votes of the Members present, the elected members of the Committee shall resign forthwith. In such an event new elections shall be held in accordance with paragraphs 7 and 8, at which the resigning members of the Committee shall be eligible for re-election. The newly-elected members shall take office forthwith.

Amendment of the Constitution

30. An amendment to this Constitution may be proposed by any of the following:

- (a) The JCR or the MCR Committee;
- (b) The Committee;
- (c) Any Member at an extraordinary open meeting.

31. In order for an amendment to be passed it must be approved by:

- (a) The JCR and MCR Committees;
- (b) A simple majority of the votes cast by Members in a referendum, which shall be conducted by the JCR, so far as practicable, in accordance with the electoral procedure in paragraph 6 of the JCR Constitution and with the guidance given to the JCR by the Governing Body on 1st May 2003 as to the way in which their elections are to be conducted.
- (c) The Governing Body.

Interpretation

32. In the event of any dispute as to the interpretation of any provision of this Constitution, a majority decision of the Committee on the matter shall be final. In the case of an equal division of votes the Senior Treasurer shall have a second and casting vote.

This Constitution was adopted by a referendum of the Members at a meeting on 21st November 2003, and was approved by the Governing Body at their meeting on 4th December 2003.